



Janet T. Mills  
Governor

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
BOARD OF VETERINARY MEDICINE



Joan F. Cohen  
Commissioner

Penny Vaillancourt  
Director

Maine Board of Veterinary Medicine  
Minutes of August 13, 2025, Board Meeting

**CALL TO ORDER**

Board Chair Donald Hoenig called the meeting to order at 11:39 a.m.

**MEMBERS PRESENT**

Donald Hoenig, V.M.D, Chair  
Peter Davis, D.V.M., Vice Chair  
Douglas Andrews, D.V.M., Complaint Officer  
Charmaine Brown, D.V.M, Board Member

**MEMBERS ABSENT**

Matthew Townsend, D.V.M., Board Member

**STAFF PRESENT**

John Belisle, Assistant Attorney General, Board Counsel  
Randy Dow, Assistant Attorney General, Board Counsel  
Tim Steigelman, Assistant Attorney General  
Penny Vaillancourt, Director  
Meagan McLaughlin, Comprehensive Health Planner II  
Dominic Cotone, Comprehensive Health Planner II

**OPOR DIRECTOR REPORT**

Penny Vaillancourt Introduced herself as OPOR Director and spoke about her initiative to onboard a new Board Administrator. She discussed LD 1220 proposal, committee discussion and the stakeholder process.

**ATTORNEY GENERAL REPORT** - Tim Steigelman - PFR Division Chief

Tim Steigelman, Assistant Attorney General, introduced himself and new staff member Randy Dow, Assistant Attorney General. Tim spoke of Randy's background and his assignment as Board counsel for the Board of Veterinary Medicine beginning today.

**MINUTES REVIEW AND APPROVAL**

April 30, 2025

Davis moved to accept the minutes of April 30, 2025, seconded by Andrews. Brown and Hoenig in favor, Townsend absent.

Office Location: 76 Northern Avenue, Gardiner, Maine 04345  
Mailing Address: 35 State House Station, Augusta, Maine 04333  
<https://www.maine.gov/pfr/professionallicensing/professions/board-veterinary-medicine>

[Phone: (207) 624-8689

TTY: Please Call Maine Relay 711

Fax: (207) 624-8637

## **2026 BOARD MEETING SCHEDULE**

Board staff member Meagan McLaughlin presented tentative meeting date schedule for 2026. Board members accepted this schedule and agreed to all dates proposed.

## **COMPLAINT PRESENTATION(S) AND BOARD ACTION**

### *2025-VET-20660*

Davis moved to dismiss 2025-VET-20660 with a Letter of Guidance to advise licensee of Board Rule Chapter 5 Section 2, adequate recordkeeping. Letter of Guidance to remain on file for a period of (3) three years, seconded by Brown. Hoenig in favor, Complaint Officer Andrews abstained, Townsend absent.

### *2025-VET-20671*

Davis moved to schedule 2025-VET-20671 for an adjudicatory hearing and to offer a Consent Agreement to include the following 1) Admission to violation of 10 M.R.S. § 8003(5-A)(A)(2); 2) Warning; 3) Continuing Education (CEU). Licensee to submit proof of completion of (6) six hours of RACE approved CEU with regard to exotics with specific reference to pharmacology within 180 days of execution of Consent Agreement. The CEU will not count towards the next CEU biannual period, seconded by Brown. Hoenig in favor, Complaint Officer Andrews abstained, Townsend absent.

### *2025-VET-20773*

Davis moved to dismiss 2025-VET-20773 with a Letter of Guidance to advise licensee of Board Rule Chapter 5 Section 2, adequate treatment records. Letter of Guidance to remain on file for a period of (3) three years, seconded by Brown. Hoenig in favor, Complaint Officer Andrews abstained, Townsend absent.

### *2025-VET-20753*

Brown moved to dismiss 2025-VET-20753 with no evidence of a violation of the Board's law and rule, seconded by Andrews. Hoenig in favor, Complaint Officer Davis abstained, Townsend absent.

## **ELECTION OF OFFICERS**

Agenda item removed, Board members elected officers in April of 2025.

## **APPLICATION REVIEW AND BOARD ACTION**

### *Eric D. Twitchell (Renewal)*

Andrews moved to preliminarily deny licensure to Eric D. Twitchell, VT2299, and offer a Consent Agreement to include the following 1) Admission to violation of 32 M.R.S. § 4878(3); 2) Warning; 3) Continuing Education (CEU). Licensee to submit proof of completion of (1) one hour of CEU within 180 days of execution of Consent Agreement with regard to controlled substances administration. The CEU will not count towards the next CEU biannual period, seconded by Davis. Brown and Hoenig in favor, Townsend absent.

### *Marion H. Sears (Renewal)*

Andrews moved to preliminarily deny licensure to Marion H. Sears, VTS2161 and offer a Consent Agreement to include the following 1) Admission to violation of Board Rule Chapter 4; 2) Warning; 3) Continuing Education (CEU), licensee to submit proof of completion of (11) eleven hours of CEU within 180 days of



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execution of Consent Agreement, CEU will not count to the next CEU biannual period, seconded by Davis. Brown and Hoenic in favor, Townsend absent.

*Emmanuelle Claire Beaulieu Nyhus (Initial)*

Davis moved to accept education and approve and issue licensure to Emmanuelle Claire Beaulieu Nyhus, TC10011293, seconded by Brown. Andrews and Hoenic in favor, Townsend absent.

**REQUEST FOR ADVISORY RULING**

*Nancy Daniels – Maine Federation of Maine Dog Clubs*

Board members acknowledged this request for Advisory Ruling, board staff to draft documents for consideration and present to the Board at its November 26, 2025 meeting.

**REQUEST FOR CONSIDERATION**

Sonja Alhberg License No. TC1001159

Board members to have Board staff to direct licensee to contact their local legislator as this request would require a statutory change.

**TRAVEL**

AAVSB Annual Meeting & Conference  
September 17-20, 2025 – Cincinnati, OH

Andrews moved to delegate Brown to attend AAVBS Annual Meeting and Conference if her schedule allows, seconded by Davis. Brown and Hoenic in favor, Townsend absent.

**PUBLIC OPPORTUNITY TO COMMENT**

No public comments.

**ADJOURN**

There being no further business to discuss, Davis moved to adjourn at 1:57 p.m., seconded by Andrews. Brown and Hoenic in favor, Townsend absent.

*Prepared By: Meagan McLaughlin, Comprehensive Health Planner II*

*Board approved: 11-26-2025*

